

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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## MINUTES

19<sup>th</sup> May 2022

**Present:** Chair Cllr Richard Rains, Vice Chair Cllr Lynda Hoyle and Cllrs Judy Abernethy, Steve Abernethy, David Barnett and Claire Norman together with Ward Councillor David Sykes

The 15-minute question time was not utilised.

1. Apologies were received from Cllrs Smith, Johnson and Wallis.
2. There were no declarations made by any Councillor present.
3. The Minutes of the Meetings of the 21<sup>st</sup> April 2022 were signed as a true record.
4. **Planning Matters**
  - 4.1 To consider Planning Application 22/01665/REG3 | Erection of single storey extensions to rear to allow for an increase in pupil numbers, with associated works including construction of new access  
  
To consider Planning Application 22/01580/CLE | Certificate of lawfulness for continued use of land for tractor storage | Southfield Farm Hull Road Wilberfoss East Riding of Yorkshire YO41 5NT  
  
To consider Planning Application 22/01717/PLF | Erection of a single storey extension to the rear, increase in roof height and construction of two dormers to the front and one dormer to rear and erection of a garden store to rear | 19 Becksides Wilberfoss East Riding of Yorkshire YO41 5NS  
  
To receive notification of the outcome of Planning Application 22/00967 | Erection of a single storey extension to rear and porch to front | 21 Moorfield Way, Wilberfoss  
  
To consider Planning Application 22/01768/PLF | Erection of single storey extension to side and rear following removal of existing conservatory and garage and construction of dormer window to rear to create additional living accommodation at first floor level | 68 Willow Park Road Wilberfoss East Riding of Yorkshire YO41 5PS  
  
To consider Planning Application 22/01660/PLF | Retention of garage as built and change of use to garage, plant storage and workshop at ground floor and office to first floor (Retrospective application) | Boxers Barn Boxers Cottage Birker Lane Wilberfoss East Riding of Yorkshire  
  
To receive notification of the outcome of Planning Application 22/01056 | Erection of a single storey extension to rear, porch to side, canopy to side and installation of two rooflights | 5 Becksides, Wilberfoss.  
  
To consider Planning Application 22/01665/REG3 | Erection of single storey extensions to rear to allow for an increase in pupil numbers, with associated works including construction of new access  
  
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To receive notification of the outcome of Planning Application 22/00967 | Erection of a single storey extension to rear and porch to front | 21 Moorfield Way, Wilberfoss  
  
To consider Planning Application 22/01768/PLF | Erection of single storey extension to side and rear following removal

Action

of existing conservatory and garage and construction of dormer window to rear to create additional living accommodation at first floor level | 68 Willow Park Road Wilberfoss East Riding of Yorkshire YO41 5PS

To consider Planning Application 22/01660/PLF | Retention of garage as built and change of use to garage, plant storage and workshop at ground floor and office to first floor (Retrospective application) | Boxers Barn Boxers Cottage Birker Lane Wilberfoss East Riding of Yorkshire

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5. Ward Councillor Sykes advised Councillors of a Property Insulation Scheme and the Clerk confirmed that she has a poster to display. He further confirmed that COVID rates in the county are dropping in both medical and care home settings. This was concurred by Cllr Hoyle who confirmed that rates are falling in school and absences have reduced. He advised that the Planning Application for Boxers Cottage had been withdrawn and lastly confirmed that the Ministry of Justice has stepped in to address the issue of HGV vehicles accessing the new prison site along minor roads. ERYC has set up a file to monitor the situation and residents are encouraged to report relevant issues.
6. There had been no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 The Clerk advised that maintenance to Jubilee Copse is ongoing. It was acknowledged that 3 trees need to be removed from site – two of which are dead and one which has, for a number of years, leaned heavily into a neighbour's garden. The Clerk will seek quotes for the work. Following advice, the Parish Council voted unanimously to plant a native Hazel, rather than the previously suggested Victoria Plum, to mark the Queen's Platinum Jubilee. Again, the Chair will liaise with Phil Etherington over the purchase. An A4 plaque and metal legs will be purchased and installed to commemorate the Queen's Platinum Jubilee.
  - 7.2 The Clerk advised that, despite the hole on Wold View Road having been filled, it had been reported to her that the repair to the drain was not carried out before filling. Councillors agreed to monitor the situation and report any issues of flooding.
  - 7.3 The Chair advised that a handful of trees have been removed from land opposite the church. The Council was in full agreement that it offers a much-improved view of the church from Middle Street. Well done to those involved!
  - 7.4 The Clerk advised that a site meeting is planned to discuss the safety issue on the snicket between Ings Road and Middle Street. A date is yet to be proposed. It was acknowledged that the fingerpost to footpath 4 has still not been replaced, nor has the faded 'bend' sign on Main Street. The Clerk will report the issues to East Riding of Yorkshire Council.
8. **Environment & Community matters** *(to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).*
  - 8.1 Cllr Abernethy advised that the main focus of the PFA is the preparation needed for the Jubilee celebration. The new Bar and Kitchen Managers are yet to install a coffee machine or provide food yet.
  - 8.2 Cllr Hoyle reiterated that COVID rates are falling in school. An Ofsted visit is anticipated, as it is just over 5 years since the last one. The MUGA with foodlighting is awaiting a start date. Two small classroom extension will be built and the reception class is currently over-subscribed.
9. **Councillors Reports for future Agendas**
  - 9.1 Cllr Norman reported that a tree belonging to a property on Moorfield Way is substantially lifting the tarmac of the narrow footpath on Main Street. The Clerk agreed to make some enquiries of ERYC.
  - 9.2 A discussion took place regarding boundary hedges in general and Cllr Barnett asked that the Council talk in more depth about the issue at June's meeting. In the meantime, the Clerk will address the issue through the Newsletter.
  - 9.3 The Clerk reported that Cherry Hill has been tidied up and she wondered whether a local farmer would consider the introduction of a permissive footpath to offer a second circular walk in the village. This could also reduce the number of walkers passing the farmer's property on what is currently a public footpath that does not offer a circular route. The Clerk agreed to talk to the farmer concerned.
10. **Administration Matters**
  - 10.1 Due to holiday commitments of both the Clerk and the Chair, June's Parish Council meeting will be postponed until the 23<sup>rd</sup> June.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)

The Clerk/RFO sought payment for the following transactions

Wilberfoss in Bloom (Jubilee Garden at the war memorial)	£244.20
Combined staff salaries	£684.65
Clerk's expenses (Internal Auditor 'thank you')	£26.59
Clerk's telephone and broadband quarterly expenses	£198.21
Wilberfoss Community Centre (hire charges)	£15.00
James Horsley Limited (grounds maintenance)	£521.26
Post Haste (Newsletter production)	£300.00

The Clerk confirmed receipt of:-

Annual Rent from Wilberfoss Allotment Association 1/4/22 – 31/3/23 -	£630.00
Queen's Jubilee Fund	£500.00
First instalment of the 2022-2023 Precept	£10,500.00

It was acknowledged that with the impending resignation of Cllr Judy and Steve Abernethy, due to a house move, and the appointment of a new Chair and Vice Chair, changes will need to be made to the authorised signatories for the Parish Council's bank account. The Clerk will address the issue.

Meeting closed 20.40

..... Chair Richard Rains ..... Clerk